



CHIANGMAI CEDAR INTERNATIONAL SCHOOL

THE STUDENT HANDBOOK

"Train up a child in the way he should go, and when he is old, he will not depart from it." (Proverbs 22:6)

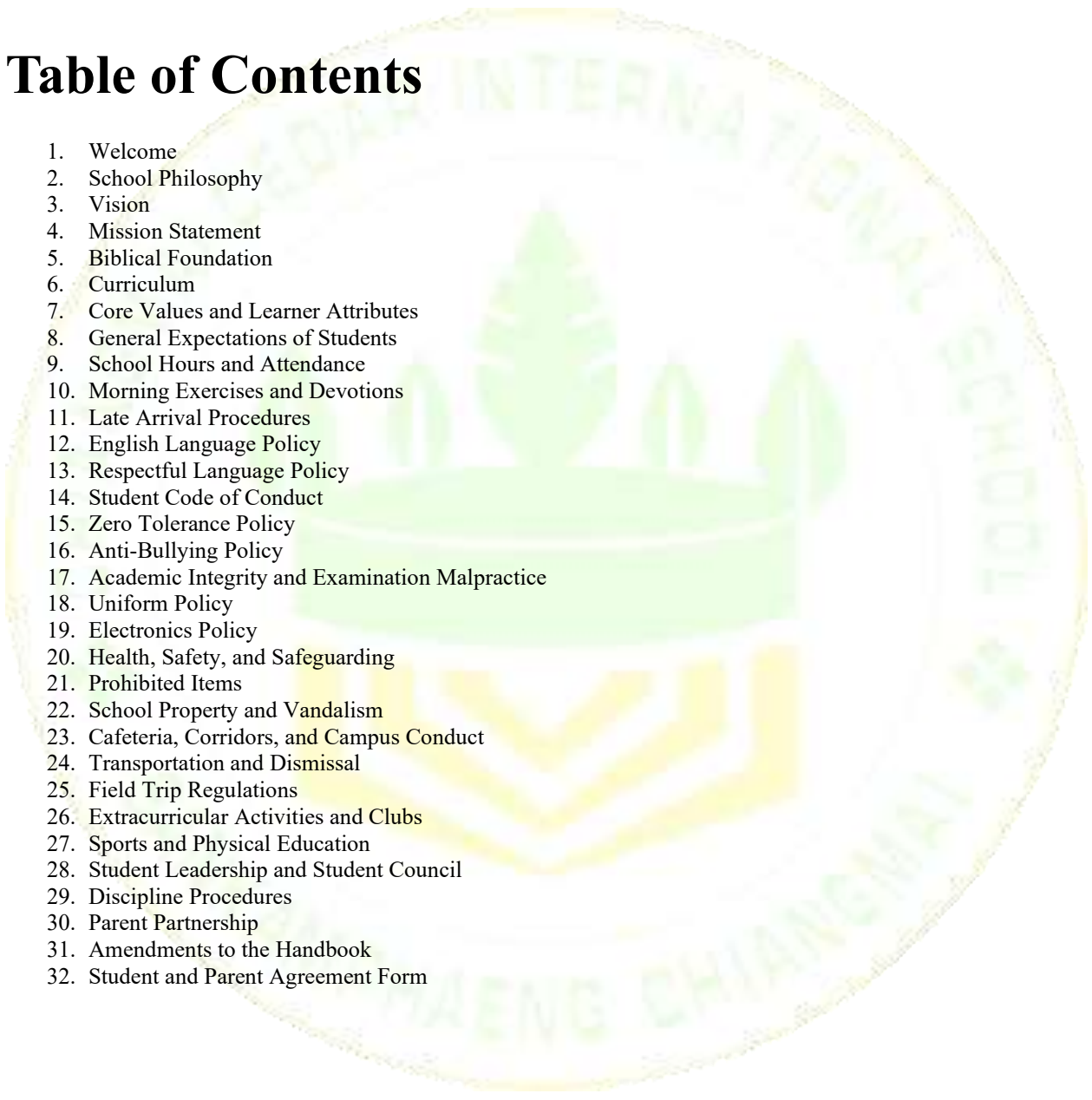
Chiangmai Cedar International school

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CHIANGMAI CEDAR INTERNATIONAL SCHOOL

STUDENT HAND BOOK

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1. Welcome

Welcome to Chiangmai Cedar International School. This handbook has been prepared to help students and parents understand the expectations, policies, procedures, and values of our school community.

All students and parents are expected to read this handbook carefully and cooperate with the school in maintaining a safe, respectful, Christ-centered, and academically excellent learning environment.

2. School Philosophy

Chiangmai Cedar International School develops students into well-rounded individuals physically, intellectually, emotionally, socially, and spiritually grounded in Christian values. The school equips learners with essential knowledge, English proficiency, and modern skills needed for higher education, careers, and lifelong learning. It believes every student can reach their full potential, foster creativity and innovation, and supports students in building strong faith, responsible citizenship, and respect for the environment.

3. Vision

Chiangmai Cedar International School aims to develop students into capable, ethical, and happy individuals through balanced and sustainable education. The school ensures access, equity, quality, and efficiency while promoting academic excellence based on each student's abilities and interests. Through personalized learning and a Christian foundation, students are empowered to positively impact society.

4. Mission Statement

To raise a godly generation who knows and understands God, and who make a positive difference wherever they go.

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

5. BIBLICAL FOUNDATION

Chiangmai Cedar International School believes that wisdom and true character begin with God.

“The fear of the Lord is the beginning of wisdom.” (Proverbs 9:10)

Students are encouraged to:

- Love God and others
- Walk in integrity
- Serve with humility
- Demonstrate kindness and compassion
- Pursue excellence in all areas

“Let all that you do be done in love.” (1 Corinthians 16:14)

6. Curriculum Framework

Chiangmai Cedar International School follows the AERO Standards framework to provide a rigorous international education from Pre-Kindergarten through Grade 12.

The curriculum promotes:

- Critical thinking
- Communication skills
- Collaboration
- Creativity
- Academic excellence
- Character development
- Global citizenship
- English language proficiency
- Leadership development
- Research skills

Instruction is delivered through engaging, student-centered learning experiences designed to prepare students for university, careers, responsible citizenship, and lifelong learning.

7. Core Values and Learner Attributes

Chiangmai Cedar International School seeks to develop students who demonstrate strong Christian character alongside internationally minded learner attributes.

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

Students are encouraged to be:

- **Inquirers:**

Curious learners who seek understanding.

- **Knowledgeable:**

Students who develop deep understanding across subjects.

- **Thinkers:**

Critical and creative problem-solvers.

- **Communicators**

Respectful and confident communicators.

- **Principled**

Honest individuals who act with integrity. **“The integrity of the upright guides them.”**
(Proverbs 11:3)

- **Open-minded**

Respectful toward different cultures and perspectives.

- **Caring**

Compassionate individuals who serve others. **“Be kind and compassionate to one another.”** (Ephesians 4:32)

- **Risk-takers**

Students willing to face challenges courageously.

- **Balanced**

Learners who value spiritual, emotional, physical, and academic health.

- **Reflective**

Students who learn from experiences and seek improvement.

Students are also expected to demonstrate:

- Respect
- Responsibility
- Integrity
- Kindness

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- Excellence
- Servanthood
- Self-discipline
- Christ-like character

These values are integrated into academics, behavior expectations, leadership opportunities, and student life.



“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)



Swimming pool



Administration block



Football field



coffee Shop



PreK-2 Play ground



Secondary Building

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

8. General Expectations of Students

Students are expected to:

- Attend school regularly and punctually
- Participate positively in learning activities
- Respect teachers, staff, and fellow students
- Demonstrate honesty and integrity
- Care for school property
- Follow classroom and school rules
- Represent the school positively both on and off campus
- Maintain appropriate behavior during school events and activities
- Responsibility

“Whatever you do, work at it with all your heart.” (Colossians 3:23)

9. School Hours and Attendance

School Hours

- Students must arrive at school by 7:50 a.m.
- School officially begins at 8:00 a.m.
- Students should be prepared and seated before classes begin.
- School closes at 4:00pm (Monday-Thursday) and 3:00pm on Friday.

Attendance Expectations

Regular attendance is essential for academic success. Parents must notify the school regarding absences.

Excused absences include:

- Illness
- Medical appointments
- Family emergencies
- Approved school activities

Parents must notify the school regarding absences via email /SMS/phone call to school.

Excessive absences may result in academic consequences and administrative review.

10. Morning Exercises and Devotions

Opening exercises, assemblies, morning devotions, and chapel are compulsory for all students.

Students are expected to:

- Arrive on time
- Participate respectfully
- Demonstrate attentiveness

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- Bring required materials when requested

These activities support the school's Christian values and character development program.

“Let everything that has breath praise the Lord.” (Psalm 150:6)

11. Late Arrival Procedures

Students arriving after 8:00 a.m. are considered late.

Late students must:

1. Report to the school gate or designated late desk.
2. Complete the late arrival form.
3. Receive a late card/pass.
4. Submit the late card to the classroom teacher.

Failure to follow this procedure may result in disciplinary action.

Continued Lateness Policy

Repeated lateness without valid reason will result in the following:

1st–3rd Late

- Verbal warning

4th–5th Late

- Written warning
- Parent notification

6th–8th Late

- Parent meeting
- Detention assigned

9th–10th Late

- Behavioral probation
- Restriction from selected activities

Continued excessive lateness may result in suspension or further disciplinary action.

12. English Language Policy

Chiangmai Cedar International School is an English-speaking environment.

Students are expected to speak English:

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- In classrooms
- During school activities
- On school premises
- During field trips and school events

This policy supports language development and effective communication in an international school setting.

Exceptions may be made during designated language lessons or emergencies.

“A faithful man will abound with blessings.” (Proverbs 28:20)

13. Respectful Language Policy

Students must communicate respectfully at all times.

The following are prohibited:

- Vulgar or obscene language
- Swearing or profanity
- Insults or offensive jokes
- Threatening language
- Discriminatory or inappropriate comments

“Do not let any unwholesome talk come out of your mouths.” (Ephesians 4:29)

Consequences may include:

- Warning
- Reflection assignment
- Parent notification
- Detention
- Suspension for repeated or severe offenses

14. Student Code of Conduct

Students are expected to:

- Demonstrate Christ-like behavior
- Show respect toward others
- Maintain honesty and integrity
- Respect cultural differences
- Avoid gossip, bullying, and harassment
- Follow teacher and staff instructions
- Use school property responsibly
- Maintain appropriate relationships and boundaries

15. Zero Tolerance Policy

The school maintains a zero-tolerance policy regarding:

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- Bullying or cyberbullying
- Physical violence
- Possession of weapons
- Smoking, vaping, alcohol, or drugs
- Sexual harassment
- Racism or discrimination
- Pornographic materials
- Theft or vandalism
- Serious insubordination
- Academic dishonesty

Serious offenses may result in:

- Behavioral contracts
- Parent conferences
- Suspension
- Expulsion

16. Anti-Bullying Policy

Bullying in any form is strictly prohibited.

This includes:

- Physical bullying
- Verbal bullying
- Social exclusion
- Cyberbullying
- Harassment

Students should report concerns immediately to teachers or administrators.

“Blessed are the peacemakers.” (Matthew 5:9)

17. Academic Integrity and Examination Malpractice

Students are expected to complete all academic work honestly.

Academic dishonesty includes:

- Cheating
- Copying work
- Plagiarism
- Sharing answers
- Using unauthorized materials
- Misuse of AI tools without teacher permission

Examination malpractice includes:

- Possessing unauthorized notes

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- Using phones or devices during tests
- Communicating during exams
- Leaking exam materials

Consequences may include:

- Zero marks
- Retesting restrictions
- Parent meetings
- Suspension
- Expulsion for severe or repeated offenses

“Better is a poor person who walks in integrity.” Proverbs 28:6

18. Uniform Policy

Students must wear the complete school uniform neatly and modestly at all times.

Girls’ Uniform

- White collared blouse with blue skirt below the knee
- Black shoes with white socks
- Hair neatly tied if below collar length

Simple accessories only

Boys’ Uniform

- White collared shirt with blue pants
- Black belt
- Black shoes with white socks
- Neat haircut with natural hair color

Sports Uniform

Official school sports attire must be worn during PE and sports activities.

The following are not permitted:

- Extreme hairstyles
- Hair dye
- Excessive jewelry
- Make-up
- Nail polish
- Slippers or sandals

“Your beauty should be that of your inner self.” (1 Peter 3:4)

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19. Electronics Policy

Students Age 16 and Above

- May bring mobile phones
- Phones must be submitted before classes begin
- Devices returned at dismissal

Students Age 15 and Below

- Mobile phones and personal electronics are not permitted

All Students

The following are prohibited during school hours:

- Smart watches
- Earphones/headphones
- Gaming devices
- Tablets
- Translator pens

Unauthorized devices will be confiscated.

20. Health, Safety, and Safeguarding

The school is committed to maintaining a safe and healthy environment.

Students must:

- Follow safety instructions
- Participate seriously in drills
- Report injuries immediately
- Use facilities responsibly

Students who are sick should remain at home until fully recovered.

The school maintains child safeguarding and protection procedures for all students.

21. Prohibited Items

Students may not bring:

- Weapons
- Cigarettes, Tobacco, E-Cigarettes or vapes
- Alcohol or drugs
- Fireworks
- Pornographic materials
- Gambling items

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

- Unauthorized electronics
- Dangerous objects
- Ipad/Ipod/Tablet Computer (unless permitted by the teacher)
- Playing cards (except UNO / game cards approved by the teacher)
- ear-pod/ earphones/ headphones
- Video Game (of any kind including PSP, Gameboys, Nintendo DS, Wii, PlayStation Vita etc)
- Clock radios
- Alcoholic drinks
- Narcotics
- Any toys brought from home (unless approval granted by the teacher)
- Any reading materials (unless approval granted by teacher)
- Weapons (including penknives and Swiss knives)
- Any items not related to learning
- Red pens, green pens and correction pens.

The school reserves the right to inspect bags and personal belongings if necessary.

22. School Property and Vandalism

Students are expected to respect school property and facilities.

Acts of vandalism include:

- Writing on desks or walls
- Damaging books or devices
- Breaking furniture
- Defacing school property

Consequences may include:

- Payment for damages
- Cleaning duties
- Detention
- Suspension
- Expulsion for severe cases

23. Cafeteria, Corridors, and Campus Conduct

Students are expected to:

- Keep eating areas clean
- Dispose of rubbish properly
- Walk safely in corridors
- Maintain appropriate noise levels
- Respect shared spaces and facilities

Access the coffee shop and cafeterias during lunch breaks, afternoon breaks and after school. Access during class is allowed with permission.

Note: Refrain carrying excessive cash to school, lending and borrowing money among students is prohibited. Parents need to be aware of money carried to school and spending habits.

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

24. Transportation and Dismissal

Students may only leave campus with authorized permission.

Parents should ensure prompt pickup after school.

Students must follow transportation safety rules at all times.

Early Dismissal

Students are strongly discouraged from leaving the school before school hours end.

A telephone call/ SMS/email from parents must be made/sent to the school for students who need his/her child to leave early a permission slip will be signed by teacher.

25. Field Trip Regulations

Field trips are extensions of the classroom and all school rules apply.

Students must:

- Submit signed permission forms
- Wear designated attire
- Follow staff instructions
- Remain with assigned groups
- Demonstrate respectful behavior

Serious misconduct may result in loss of future field trip privileges.

26. Extracurricular Activities and Clubs

Students are encouraged to participate in:

- Clubs
- Sports
- Leadership programs
- Service activities
- Arts and music

Participation helps develop teamwork, creativity, and leadership skills.

27. Sports and Physical Education

Participation in physical education is compulsory unless medically excused.

Students must:

- Wear the correct sports uniform
- Demonstrate sportsmanship
- Follow safety instructions

“Train up a child in the way he should go, and when he is old, he will not depart from it.” (Proverbs 22:6)

28. Student Leadership and Student Council

Student leaders are expected to:

- Model excellent character
- Serve responsibly
- Represent the school positively
- Promote school spirit and unity

Student Council appointments are based on leadership, character, and responsibility.

29. Discipline Procedures

Disciplinary measures may include:

1. Verbal warning
2. Written warning
3. Parent conference
4. Detention
5. Behavioral probation
6. Suspension
7. Expulsion

The administration reserves the right to determine appropriate consequences.

30. Parent Partnership

Parents are expected to:

- Support school policies
- Encourage punctuality and attendance
- Monitor student behavior and homework
- Communicate respectfully with staff
- Attend school meetings (orientations, open-house e.t.c), and conferences

The school values strong cooperation between home and school.

31. Amendments to the Handbook

The school reserves the right to revise or update policies when necessary. Families will be informed of major changes.

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32. Student and Parent Agreement Form

We acknowledge that we have read, understood, and agree to follow the policies and expectations outlined in the Chiangmai Cedar International School Student Handbook.

Student Name: _____

Grade/Class: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

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